

PARLEY PETANQUE CLUB – CONSTITUTION

NAME

- The Club shall be known as “Parley Pétanque Club”

OFFICE

- The Club’s Office shall be: 275 Christchurch Road, West Parley, Ferndown BH22 8SQ

AIMS & OBJECTIVES

- To operate as a not-for-profit organisation
- To be a friendly, democratic and welcoming club
- To promote foster and to encourage the sport of Pétanque, locally, regionally and nationally
- To be competitive at all levels of the game
- To support the work of the English Pétanque Association.
- To share our enthusiasm with people of all ages and disabilities
- To make positive links with other clubs and associations

OFFICERS

- For the purposes of running the club on a day to day basis the club shall have a minimum of three and a maximum of ten officers.
- The Officers will be known as the “Committee”
- The Executive Officers of the Club shall be the Chair, Secretary and Treasurer. These positions are not to be held by the same person in the same role for more than three consecutive years unless proposed, seconded and re- elected at an AGM and no two members of the same family / household may serve at the same time
- The Committee are authorised to make decisions regarding the running of the club as long as they are agreed by a majority of the committee officers
- The Committee are authorised to commit club funds for club purposes only with the agreement of the majority of the committee officers
- The Committee shall have the power to co-opt other members as and when a need arises. Any co-opted members would have full committee voting rights whilst serving.
- Expenditure over £25 must be agreed by a majority of the Committee before it is committed to
- Club and Team Captains will have a valid DBS check

COMMITTEE MEETINGS

- These to be held at least once a quarter and to be minuted
- Minutes of the Committee Meetings to be made available to all Members of the Club
- A quorum for all Committee Meetings shall be 50% of the committee if an even number the chair would have the casting vote

ANNUAL GENERAL MEETINGS

- The Annual General Meeting of the Club shall be held in November each year
- The agenda will be published at least three weeks before the meeting and given to all Members of the Club.
- Items to be added to the agenda must be given to the Secretary two weeks prior to the date of the Annual General Meeting.
- Items to be discussed under Any Other Business must be added to the agenda before the meeting begins
- At the Annual General Meeting it is one member one vote. Only Members have the right to vote.

EXTRAORDINARY GENERAL MEETINGS

- Can be called at any time by the Club's Committee or by one third of the members of the Club.

FINANCE

- A record of all incoming monies and expenditures shall be maintained by the Treasurer, who shall produce an audited record of the Club's accounts for the Annual General Meeting
- The club bank account will be reconciled at least once a quarter
- The Club's financial year shall run from 1st November to the 31st October
- The Club's funds shall be deposited at a Building Society or Bank under the exclusive name of Parley Pétanque Club. All cheques must be signed by two nominated members of the Club who are not in the same family. Items over £25 must have been agreed at committee or by an email vote
- The Club's annual subscription and visitor fees shall be decided at the Annual General Meeting.
- Membership will lapse if fees have not been paid by the beginning of the English Pétanque Association's membership year.
- Any annual excess funds will be invested back into the Club to enhance the playing experience for the club members.

MEMBERSHIP

- Membership shall not be denied to any person on the grounds of sex, race, religion, colour, politics or disability.
- Prospective members can attend a maximum of three times before having to commit to a membership package.
- All members must read and abide by the club policies, which are available on the website. Hard copies of which are available if required.
- The club will have three levels of membership
 - Full
 - Membership fees to be paid by the 1st January each year
 - Social
 - To pay a fixed fee as and when they wish to play
 - Are not eligible to-play in leagues-or any competitions
 - Juniors
 - Aged up to 17 years old
 - Can play in any appropriate competitions and /or leagues
 - Membership fees to be paid by the 1st January each year
 - Membership to be 50% of current adult fee
- Members may be reimbursed pre-agreed expenses incurred in the name of the club as long as a valid receipt is provided within 3 months. No other payments will be made to any Member
- All members will have the right to enter competitions organised by the Club.
- Only Full and Junior members will have the right to enter regional or national competitions

DISCIPLINE

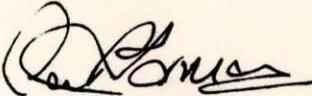
- In the event of a serious breach of discipline which might include intimidation, verbal or physical abuse, the Committee have the right to withdraw membership from any member of the Club.
- Disciplinary Procedures which follow will include a seven day cooling off period, an investigation by an independent club member and a resolution by arbitration.
- If no resolution is found a member may be asked to leave however there will be fourteen days in which to appeal. Any appeal will be heard by members not involved in the original decision.
- In the event of an individual being asked to leave the club, membership fees will not be reimbursed

DISSOLUTION

- The Club may be dissolved at any time by the consent of two-thirds of the fully paid up members of the Club. Any funds and assets, after all debts have been paid shall be donated to the English Pétanque Association.

Agreed by the Chair

Name: ADRIAN HARMAN

Signed: 

Date: 12th Nov 2019.

Agreed by unanimous decision of the Committee February 2017

Amended at AGM 12th Nov 2019